

**University of Georgia Policy for Programs and Activities Serving Minors**

**Policy Update, October 7, 2024**

**List of Policy Changes**

**Requirements Section, Program/Activity Registration Sub-Section:**

1. Paragraph 2, Line 2: Replace “less” with “fewer”

**Requirements Section, Background Investigation and Screening Sub-Section:**

2. Paragraph 1, Lines 3-7: Delete “Program/Activity Administrators must also ensure that University employees who have direct contact with minors and who were hired prior to implementation of the Background Investigation Policy undergo a background investigation prior to working with minors.” and Replace with “ Program/Activity Administrators must ensure that all Program/Activity Staff, including University employees, University students, and volunteers, who have direct contact with minors have a current background check that meets HRAP requirements prior to working with minors. Program Administrators should coordinate with their unit’s HR office or University HR to confirm the background check status of all Program/Activity Staff.”
3. Paragraph 2, Line 1: Bold the word “all”.
4. Paragraph 3, Line 4: Change name of policy to “Policy on Arrest and Criminal Charges” and update hyperlink to [https://legal.uga.edu/policies/arrest\\_and\\_conviction\\_policy/](https://legal.uga.edu/policies/arrest_and_conviction_policy/).

**Requirements Section, Training Sub-Section:**

5. Paragraph 2, Line 4: Delete “and” at the end of the line.
6. Paragraph 2, Line 6: Delete the “.” (period); add “; and” at the end of the line.
7. Paragraph 2, Line 7: Add “.” (period) at the end of the line.

**Third Party Use of a University Facility Section:**

8. Paragraph 1, Line 3: after “including” at start of line Add “...being approved by a UGA Sponsoring Unit,...”
9. Paragraph 1, Line 3: Add “,” (comma) after “checks”.

**Reporting Section:**

10. Paragraph A, Line 4: Update the hyperlink for “online reporting form” to [https://busfin3.busfin.uga.edu/HR/injury\\_menu.cfm](https://busfin3.busfin.uga.edu/HR/injury_menu.cfm).
11. Paragraph B, Lines 1-2: Delete “Any”; Add “All” at start of line. After “Staff” add “, including volunteers...”. Delete “or other”. Add “and” before Mandatory Reporter. Add “s” at end of “Reporter”. Delete “has”. Add “have”.

12. Paragraph B, Lines 3-9: Delete "...to the UGA Police Department and the appropriate supervisor or Program/Activity Administrator who shall take immediate action. All University employees must appropriately report suspected child abuse. Do not attempt to investigate a matter further or gather additional information before reporting.

If you suspect child abuse, or simply have an idea or uneasy feeling about a possible abuse situation, immediately report the situation..."

13. Paragraph B, added Lines 14-15: After listing of reporting units, add "Do not attempt to investigate a matter further or gather additional information before reporting."

14. Paragraph B, Line 22: Change name of policy location to [https://legal.uga.edu/policies/child\\_abuse\\_reporting/](https://legal.uga.edu/policies/child_abuse_reporting/) and update hyperlink to new address.

#### **Accountability Section:**

15. Paragraph A, Line 3: Capitalize "Minors".

#### **Policy Implementation Section:**

16. Paragraph 1, Line 1: Change "12.9" to "6.9".

#### **Policy Responsibility Section:**

17. Paragraph 6, Line 5: Capitalize "Minors".

18. Paragraph 7, Line 4: Add "University" in front of "Human Resources".

#### **Forms and Resources Section:**

19. Line 2: Update location to <https://programsforminors.uga.edu/documents>.

#### **Policy History:**

20. Add new amended date: "Amended: October 7, 2024".

#### **Resources:**

21. Remove all resources here; resources are available on Programs Serving Minors Resources webpage.